



2018 Group Sale Order Form  
WESTON PLAYHOUSE THEATRE COMPANY

Please fill out this section as completely as possible  
Contact Information

Group Name		
Contact Person/Group Leader		
Address		
City	State	ZIP
Phone	Email	Fax

Show Information

Show Name	Date	Time	Price Per Ticket	Quantity	Total	Deposit Payment Total
Seating Preference: ORCHESTRA BALCONY Specific Location:						
Does anyone in your party require handicap seating? If so how many?						

Payment Information

**\*Please make all checks payable to Weston Playhouse Theatre Company\***

Payment Method: Check	Credit Card	Cash	Check #:
Credit Card #:	CCV:	Expiration Date:	

**Please note the following before you sign and send your form:**

- All group orders require a 50% NON-REFUNDABLE deposit to reserve tickets. No tickets will be reserved until the deposit is paid even if the form has been submitted.
- Adjustments can be made to your original order until your final payment is complete, but there will be no refunds if your final total is below your deposit payment.
- The remaining balance must be paid two weeks prior to your chosen performance. This balance will reflect any changes made to the order between the deposit payment and final payment.
- Group orders are filled and seats assigned according to the order in which deposits are received.
- Although we try our best to honor your seating requests, we cannot guarantee that specific seating requests will be met, particularly later in the season. If someone in your group requires special accommodations, please make sure this is known when you order the tickets so we are able to make arrangements prior to the performance.
- If your group is tax exempt, you must let us know and provide a tax exempt certificate when you submit your deposit, or we will not be able to process the order properly.
- All ticket sales are final and non-refundable after the final payment is complete.
- Group sale tickets will be held at will call unless otherwise arranged after payment is complete.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please fully complete this form and return by email, mail, or fax to:

Emily Pariseau

Audience Services Manager

Email: epariseau@westonplayhouse.org

Phone: 802-824-8167 X112 Fax: 802-419-3151

Mailing Address: 703 Main St, Weston, VT, 05161