



Weston Playhouse Theatre Company
MASTER CARPENTER
Seasonal Full-time Staff

Reports to: Technical Director and Assistant Technical Director
Start Date: Mid May
End Date: early September
Work Week: 6 days, 8-10 hours/day, day off may vary week to week
Housing: Shared room, kitchen and bath in company housing

Responsibilities include, but are not limited to:

- Work with Technical Direction team to ensure successful construction, installation, and strike of scenic elements for 7 shows on 2 stages
- Supervise Scene Shop Carpenter and Intern staff in construction of scenic elements and care of shop resources in offsite scene shop
- Collaborate with Technical Direction team on creating and adhering to build schedules; communicate and coordinate with other department heads as needed on build schedules
- Ensure safe loading and transportation of scenic elements between scene shop, theatre, storage and/or dumpster
- Assist Technical Direction team with interpretation of design drawings
- Maintain inventory of hardware and shop supplies; communicate needs to Technical Direction team in timely manner
- Oversee safety of those working in scene shop and on stage
- Ensure that personnel are properly trained in operation of machinery and tools and use appropriate personal protective equipment while working in the shop, during load-ins, techs and changeovers
- Research, acquire and maintain MSDS for products used or stored in the scene shop
- Provide support for special events or company projects as needed

REQUIREMENTS:

- Proficiency in wood and metal scenic construction and fabrication techniques; scenic engineering and rigging
- Minimum of 1-2 years professional experience in scenic construction and/or scene shop supervision or equivalent
- Demonstrated knowledge of equipment maintenance and operation
- Excellent inter-personal, organizational, collaborative, communication and leadership skills
- Ability to work on group and solo projects
- Proven ability to motivate, manage, educate, and coordinate staff members of varying proficiency levels
- Ability to lift 50 lbs
- Demonstrated experience working on multiple productions within tight timelines and budgets
- Demonstrated knowledge of industry and OSHA standard safety practices
- Prior experience safely loading, unloading and driving cargo vans, 16-24 foot trucks
- Ability to thrive in rural area with limited cell phone service
- Ability and willingness to work long days with irregular hours with positive attitude