



Weston Playhouse Theatre Company  
MASTER ELECTRICIAN  
Seasonal, full time

Reports to: Production Manager & Operations Manager  
Start Date: Late May  
End Date: early Oct.  
Work Week: 6 days, 10 hours/day, overnight during changeovers, day off may vary week to week  
Housing: Single room, shared kitchen and bath in company housing

**Responsibilities include, but are not limited to:**

- Hang, circuit, focus, and maintain light plots for 7 shows on 2 stages
- Work with Production Management to ensure all shows are completed within deadlines and budgets
- Supervise Electric Department staff of Assistant Electrician and two interns; additional personnel from other departments during changeovers and some work calls
- Implement and execute any onstage practicals, and atmospheric/special effects
- Collaborate with other production departments on all show elements related to Electric
- Communicate proactively with lighting designers, stage managers, directors, guest artists and other production department heads to ensure safe and appropriate implementation of all lighting elements
- Interpret light plots, create all show-related lighting paperwork
- Program and operate lighting console as needed
- Coordinate run crew staffing and schedule for all shows with Production Management
- Attend and participate in all scheduled production and department head meetings
- Order all necessary materials and supplies in timely manner, and keep active, accurate record of expenses, submitting purchasing paperwork to Production Management weekly
- Maintain and repair electrical equipment and fixtures in all venues
- Oversee safety of those working in Electric department; actively create and maintain a safe working environment in all work areas
- Ensure that personnel are properly trained in operation of equipment and tools and use appropriate personal protective equipment during all work calls
- Research, acquire and maintain MSDS for products used by the Electric Department
- Provide support for special events or company projects as needed
- Assist in the lighting set up for our new studio theatre

**REQUIREMENTS:**

- Minimum of 2 years professional Electric experience as ME or equivalent
- Proven ability to plan and implement lighting designs
- Advanced knowledge of computer lighting consoles and Lightwright and VectorWorks softwares
- Excellent inter-personal, organizational, collaborative, communication and leadership skills
- Proven ability to motivate, manage, educate and coordinate staff members of varying proficiency levels
- Demonstrated experience working on multiple productions within tight timelines and budgets
- Demonstrated knowledge of industry and OSHA standard safety practices
- Ensure proper maintenance and usage of all lighting equipment and hand tools
- Ability to lift 50 lbs safely and independently
- Comfortable working at heights and in tight, awkward spaces is essential
- Valid driver license with clean record. Own car preferred. All company related trips will be reimbursed.
- Ability and willingness to work long days with irregular hours with a positive attitude
- Ability to work in rural area with limited cell phone service