



Weston Playhouse Theatre Company
SOUND ASSISTANT
Seasonal, full-time

Reports to: Sound Engineer
Start Date: Mid May
End Date: Mid September
Work Week: 6 days, 8-10 hours/day, day off may vary week to week
Housing: Shared room, kitchen and bath in company housing

Responsibilities include, but are not limited to:

- Assist the Sound Engineer in providing sound support for 7 shows on 2 stages
- serve as sole Mix Engineer for one Walker show
- Work with Sound Engineer and Production Management to ensure all shows are completed within deadlines and budgets
- Work with guest Sound Designer and Music Directors on sound needs, backline and instrument rentals, acquisition, setup and maintenance
- Assist in coordinating rental, purchase, borrow of necessary sound system equipment, and supplies. This includes picking up sound rental package at vendor's warehouse, driving a small box truck to and from New York City. Prep and label equipment and safely pack truck for transport. Install system in Weston. Ensure accurate and timely return of rental package at end of season.
- Install necessary equipment and cabling for all shows, including playback, mixers, amps, microphones (if required); video cameras and monitors for conductor, stage shots; maintain Clear-Com system and equipment.
- Order necessary materials and supplies in timely manner
- Track deliveries and purchasing paperwork, submitting invoices and receipts to Production Management
- Maintain and repair sound equipment in all venues
- Oversee safety of those working in the sound department; actively create and maintain a safe working environment in all work areas
- Ensure that personnel are properly trained in operation of equipment and tools and use appropriate personal protective equipment during all work calls
- Provide support for special events or company projects as needed. Assist other departments whenever possible.
- Assist in the initial sound package set up for the new studio theatre

REQUIREMENTS:

- Minimum of 1 year professional Sound experience or equivalent
- Advanced skills in Sound Design, mixing and engineering, including creation and acquisition of sound and music effects; experience setting up, engineering and maintaining wireless mic systems; proficiency mixing musicals using digital consoles required. Familiarity with Qlab preferred.
- Experience maintaining and repairing Clear Com and backstage video systems
- Advanced knowledge of sound consoles, own laptop computer
- Excellent inter-personal, organizational, collaborative, communication and leadership skills
- Proven ability to motivate, manage, educate and coordinate staff members of varying proficiency levels
- Demonstrated experience working on multiple productions within tight timelines and budgets
- Demonstrated knowledge of industry and OSHA standard safety practices
- Ability to lift 50 lbs safely and independently
- Valid driver's license with clean driving record; own car preferable. Experience driving, loading, unloading 16-foot truck preferred.
- Ability to thrive in rural area with limited cell service
- Ability and willingness to work long days with irregular schedules with a positive attitude