



Weston Playhouse Theatre Company
CHARGE ARTIST
Seasonal, full-time

Reports to: Production Manager & Operations Manager
Start Date: Mid May
End Date: Late August
Work Week: 6 days, 8-10 hours/day, day off may vary week to week
Housing: Single room, kitchen and bath in company housing

Responsibilities include, but are not limited to:

- Painting of all scenic and prop elements for 7 shows on 2 stages
- Coordinate, schedule, and oversee paint shop work in offsite scene and paint shop
- Work with Production Management to ensure all shows, painting projects, and notes are completed within deadlines and budgets
- Supervise Paint Staff of one Scenic Artist, one intern, and one paints/carpentry swing intern
- Collaborate with Props Manager and Technical Director on construction and paint schedules for scenic and prop elements
- Communicate proactively with scenic designers, stage managers, directors, and other production department heads to ensure safe and appropriate implementation of paint treatments
- Prepare and analyze samples of techniques and materials when necessary, communicating with designers, Production Management, and Technical Director as appropriate
- Supervise and lead overnight paint work calls during load-ins and tech rehearsals as required
- During tech rehearsals, communicate with Scenic Designer, Technical Director and other department heads on paint notes and work schedule
- Attend and participate in production and department head meetings as necessary
- Order all necessary materials and supplies in timely manner
- Submit purchasing paperwork to Production Management, actively track and maintain all expenses and budgetary amounts.
- Oversee safety of those working in paint shop and onstage during paint work calls
- Ensure that personnel are properly trained in operation of painting tools and use appropriate personal protective equipment during paint work calls
- Research, acquire, and maintain MSDS for products used or stored in the paint shop
- Provide support for special events or company projects as needed

REQUIREMENTS:

- Mastery of all common scenic art techniques and practices
- Minimum of 2-3 years professional experience in scenic art or equivalent
- Excellent inter-personal, organizational, collaborative, communication, and leadership skills
- Proven ability to motivate, manage, educate, and coordinate staff members of varying proficiency levels
- Ability to lift 50 lbs safely and independently
- Demonstrated experience working on multiple productions within tight timelines and budgets
- Demonstrated knowledge of industry and OSHA standard safety practices
- Ensure proper maintenance and usage of all shop equipment and hand tools
- Valid driver's license; own car preferred. Company trips made with personal vehicles will be reimbursed.
- Ability to thrive in rural area that lacks cell phone reception.
- Ability to work long days with irregular schedule with positive attitude