



**Weston Playhouse Theatre Company**  
**FALL AUDIO SUPERVISOR/A1**  
**Seasonal, Full-time Staff**

Reports to: Production and Operations Manager  
Start Date: September 6, 2021  
End Date: October 26, 2021  
Work Week: 6 days, 8-10 hours/day, day off may vary week to week  
Housing: Single room, shared kitchen and bath in company housing  
Compensation: \$550-650/ week, housing included

**Responsibilities include, but are not limited to:**

- Provide audio support and serve as Primary Mixer/Board Operator for one Weston Playhouse show;
- Ensure completion of all audio elements for the production to the satisfaction of WPTC and Audio Designers;
- Program and operate audio consoles for all shows;
- Install necessary equipment and cabling for all shows, including playback, mixers, amps, projectors, microphones (if required); video cameras and monitors for conductor, stage shots; maintain Clear-Com system & equipment;
- Communicate proactively with Audio Designers, Projection Designer, Stage Managers, Directors, guest artists and other production department heads to ensure safe and appropriate implementation of all Audio elements;
- Create and manage all show-related audio paperwork;
- With Production Management coordinate run crew staffing and schedule for all shows;
- Attend and participate in production and department head meetings;
- Order necessary materials and supplies in timely manner;
- Track deliveries and purchasing paperwork, submitting invoices and receipts to Production Management;
- Maintain and repair audio equipment in all venues;
- Assist the Audio Department during installs, changeovers, and strikes;
- Provide support for special events or company projects as needed;
- Assist other departments whenever possible.

**REQUIREMENTS:**

- Minimum of 2 years professional audio experience or equivalent;
- Advanced skills in Audio Design, mixing and engineering, including creation and acquisition of audio and music effects;
- Experience setting up, engineering, and maintaining wireless mic systems;
- Experience setting up, engineering, and maintaining projection systems;
- Proficiency using digital consoles required. Familiarity with Qlab necessary;
- Experience maintaining and repairing Clear Com and backstage video systems;
- Advanced knowledge of sound consoles;
- Comfortable working at heights ranging from twenty to thirty feet from floor level, and may often call for the use of genies, scaffolding, ladders, and grid work;
- Ability to work in tight, awkward spaces is necessary;
- Excellent inter-personal, organizational, collaborative, communication, and leadership skills;
- Proven ability to motivate, manage, educate, and coordinate staff members of varying proficiency levels;
- Demonstrated experience working on multiple productions within tight timelines and budgets;
- Demonstrated knowledge of industry and OSHA standard safety practices;
- Ability to safely lift 50 lbs. with assistance;
- Valid driver's license with clean driving record; own car, with valid, current insurance coverage preferred. Mileage will be reimbursed for all business-related trips;
- Experience driving, loading, unloading 24-foot truck required;
- Ability to thrive in a rural area with limited cell service.

Weston Playhouse Theatre is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool.

To apply, send cover letter, resume, and three references to [hire@westonplayhouse.org](mailto:hire@westonplayhouse.org).

For more information check out our website at <https://www.westonplayhouse.org/>