



Weston Playhouse Theatre Company
COSTUME INTERN
Seasonal, full-time

Reports to: Costume Shop Manager, Wardrobe Managers
Start Date: May 25, 2020
End Date: August 25, 2020
Work Week: 6 days, 8-10 hours/day, day off may vary week to week
Housing: Shared room, kitchen and bath in company housing
Compensation: \$150/week, housing included

Responsibilities include, but are not limited to:

- Assist with the construction, sourcing, modification of costumes and accessories for 7 shows on 2 stages, working in the costume shop, as well as fulfilling wardrobe duties on productions as needed;
- Work with costume shop on necessary paperwork, purchasing, research, preparing samples, etc.;
- Assist in the upkeep, cleanup, and maintenance of work areas and equipment;
- Provide support for special events or company projects as needed;
- Assist in other departments as assigned;
- Attend Intern Meetings;

REQUIREMENTS:

- Proven interest and skills in standard costume construction techniques and practices; strong stitching skills preferred;
- Minimum of 1 year experience and/or study, preferably at the university level, in costume design and construction or equivalent preferred;
- Excellent inter-personal, organizational, collaborative, and communication skills;
- Ability to manage multiple, overlapping productions, projects, and personalities with grace;
- Willingness to learn and adhere to industry and OSHA safety practices;
- Ability to lift up to 50 lbs. safely with assistance;
- Ability and willingness to work long days with irregular schedules with positive attitude;
- Valid driver's license with clean driving record; own car with valid, current insurance coverage preferred. Must be willing to use personal vehicle for business purposes if necessary. Mileage will be reimbursed for all business-related trips;
- Ability to thrive in a rural area with limited cell phone service.

Interns work side-by-side with Playhouse staff and top New York and regional directors and designers. Intern discussions are scheduled every other week with a variety of Playhouse artists and staff members, providing hands-on knowledge and experience.

Weston Playhouse Theatre is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool.

To apply, send cover letter, resume, and three references to hire@westonplayhouse.org.

For more information check out our website at <https://www.westonplayhouse.org/>