Weston Playhouse Theatre Company  
CHARGE ARTIST  
Seasonal, Full-time Staff

Reports to: Technical Director
Start Date: May 18, 2020
End Date: September 7, 2020
Work Week: 6 days, 8-10 hours/day, overnight during changeovers and tech weeks, day off may vary week to week
Housing: Single room, kitchen and bath in company housing
Compensation: $500-550/week, housing included

Responsibilities include, but are not limited to:
- Painting of all scenic and prop elements for 7 shows on 2 stages;
- Ensure completion of all painted set elements for each production to the satisfaction of the WPTC and Set Designers;
- Coordinate, schedule, and oversee paint shop work in offsite scene and paint shop;
- Work with Technical Director to ensure all shows, painting projects, and notes are completed within deadlines and budgets;
- Supervise Paint Staff of one Scenic Artist, and one intern;
- Collaborate with Props Manager and Technical Director on construction and paint schedules for scenic and prop elements;
- Communicate proactively with Scenic Designers, Stage Managers, Directors, and other production department heads to ensure safe and appropriate implementation of paint treatments;
- Prepare and analyze samples of techniques and materials when necessary, communicating with Designers, Production Management, and Technical Director as appropriate;
- Supervise and lead overnight paint work calls during load-ins and tech rehearsals as required;
- During tech rehearsals, communicate with Scenic Designer, Technical Director and other department heads on paint notes and work schedule;
- Attend production and department head meetings as necessary;
- Order all necessary materials and supplies in a timely manner;
- Actively track and maintain all expenses and budgetary amounts;
- Oversee safety of those working in paint shop and onstage during paint work calls;
- Ensure that personnel are properly trained in operation of painting tools and use appropriate personal protective equipment during paint work calls;
- Research, acquire, and maintain MSDS for products used or stored in the paint shop;
- Provide support for special events or company projects as needed;

Requirements:
- Mastery of all common scenic art techniques and practices;
- Minimum of 2-3 years professional experience in scenic art, or equivalent, preferred;
- Interest in mentoring and training up-and-coming technicians;
- Excellent inter-personal, organizational, collaborative, communication, and leadership skills;
- Proven ability to motivate, manage, educate, and coordinate staff members of varying proficiency levels;
- Ability to lift 50 lbs. safely with assistance;
- Demonstrated experience working on multiple productions within tight timelines and budgets;
- Demonstrated knowledge of industry and OSHA standard safety practices;
- Ensure proper maintenance and usage of all shop equipment and hand tools;
- Ability to work long days with irregular schedule with positive attitude;
Valid driver's license with clean driving record; own car, with valid, current insurance coverage preferred.
Mileage will be reimbursed for all business-related trips;
Ability to thrive in rural area that lacks cell phone reception.

Weston Playhouse Theatre is an equal opportunity employer that does not discriminate in its hiring practices and, in order to build the strongest possible workforce, actively seeks a diverse applicant pool.

To apply, send cover letter, resume, and three references to hiring@westonplayhouse.org.

For more information check out our website at https://www.westonplayhouse.org/